



TOWN OF ASHLAND, MASSACHUSETTS

OFFICE OF THE BOARD OF SELECTMAN

AND THE TOWN MANAGER

101 Main Street, 01721-1191

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Anthony Schiavi, *Town Manager, Ext 612*

Michael Herbert, *Assistant Town Manager/Finance Director, Ext 616*

Susan K. Robie, *Executive Assistant, Ext. 614*

BOARD OF SELECTMEN

Yolanda Greaves, *Chairwoman*

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Steve Mitchell, *Clerk*

Paul D. Monaco, *Selectman*

Mark Juitt, *Selectman*

September 5, 2013

Mr. Josh Eaton
660 Main Street
Ashland, MA 01721

RE: Public Records Request

Mr Eaton,

Reference is made to the above captioned matter and your public records request dated August 27, 2013. In that connection, you have requested; copies of three police reports written by three uniformed officers who responded to a 911 Call to the Ashland VFW parking lot on December 26, 2012. I have provided your request to the parties affected. As soon as I have an estimate of the amount of time it will take to compile the documents responsive to your request and the number of pages which will need to be copied or printed, I will provide to you the cost to prepare same. Once you have provided the Town with payment of said estimate, the Town will then compile the requested documents.

Sincerely,

Anthony E. Schiavi
Town Manager

cc: Attorney Lisa Mead